Tsleil-Waututh Nation
Department of Public Works
3178 Alder Court
North Vancouver, BC V7H 2V6
Email: permits@twnation.ca
Tel: (604) 929-3454

Part 9 (Simple Project) Occupancy Permit Application Checklist

Prior to submitting this form, for clarity, either print and legibly complete this form, or complete the form online. Sign the printed copy and submit to the department address indicated above or send via email. To avoid delays, please ensure all fields are completed.

Project Address:	Date:
Legal Description:	Building Permit No.

Item	Submitted	N/A	Documents & Drawings
1			**Occupancy Permit Application**
1.1			Part 9 Simple Project Occupancy Permit Application Form (OP-01)
1.2			Part 9 Simple Project Occupancy Permit Application Checklist (OP-02)
2			**Letters of Assurance**
			Schedule C-B "Assurance of Professional Field Review & Compliance" (*)
2.1			Architectural (if Applicable)
2.2			Structural (If Applicable)
2.3			Mechanical (If Applicable)
2.4			Plumbing (If Applicable)
2.5			Electrical (If Applicable)
2.6			Civil (If Applicable)
2.7			Geotechnical (If Applicable)
2.8			Landscape Schedule C-L (If Applicable)
3			**Inspection Clearances**
3.1			Final acceptance of Electrical and/or Gas installation by Technical Safety BC
3.2			Final acceptance of Building envelope installation (*)
3.3			Final acceptance of Plumbing installation
3.4			Final acceptance of Structural installation (*)
3.5			Final acceptance of Public Infrastructure tie-in(s) by TWN Owner's Engineer Submission from the applicant must include record of backflow preventer test report and chlorination certificate (If applicable).

Item	Submitted	N/A	Documents & Drawings
4			**Additional Requirements**
4.1			Final Site Plan of Site
4.2			Copy of Legal Survey for Site
4.3			For **TWN Home Renovations and Residential New Build projects** provide one (1) electronic PDF of **Record Drawings** prepared by registered professionals (if applicable). (*)
4.4			For **other Part 9 Projects** provide one (1) electronic PDF of the **Final Design Drawings**, prepared by registered professionals and notarized with a sealed signature. (*)

Notes:

Note: (*) Documents that must bear the Seal and Signature of the applicable Registered Professional.

I have established that all the above documents are in order as permanent records for this building.
I am requesting provisional acceptance or final approval (cross-out one) for the above project.

Applicant Signature:		Date:	

Print name: _____