



**Tsleil-Waututh Nation**  
Department of Public Works  
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# Part 9 (Standard Project) Building Permit Application Checklist

The following documentation is to be completed and submitted with the Building Permit Application for all Part 9 (Standard Project) for New Construction, Addition, Interior or Exterior Renovations, Demolition and works.

Site Address:	Date:
Legal Description:	<i>Office Use Only</i> Building Permit No.

Item	Applic.	N/A	Documents & Drawings	Comment
1			Building Permit Application Form (BP9-01)	
2			Part 9 (Standard Project) Building Permit Application Checklist Form (BP9-02)	
3			Payment of Building Permit Application Fee	
4			TWN Building Information Sheet (BP9-03)	
5			TWN Project Directory (BP9-04)	
6			TWN Authorization Form (BP9-05)	
7			TWN Owner's Undertaking (BP9-06)	
8			TWN Damage Deposit Form (BP9-07)	
9			Project Information Form (PIF) submission required if – cutting tree(s), or any ground disturbance on or around the area BP is applied for.	
10			Survey Plan (not require for Interior renovation projects)	
11			Schedule B – if applicable *For structural, geotechnical and fire suppression systems.	
12			Proof of liability insurance is required for all registered professionals.	
13			Engineered truss layout signed and sealed – if applicable	
14			Electronic Submission (PDF) copy of Alternate solutions report signed and sealed from registered professional – if applicable	
15			Proof of approval from other Regulatory Authorities – if applicable	
16			Electronic Submission (PDF) copy of Construction Fire Safety Plans from Contractor	
17			Electronic Submission (PDF) copy of scaled drawings using metric dimensions including dimensioned ground elevations and grading site plan, site servicing plan, foundation plan, lower floor plan, roof plan, upper floor plan(s), elevations of all faces, cross sections, parcel coverage and Floor Space Ratio.	

**Part 9 TWN Building Permit  
Application Checklist**

Item	Applic.	N/A	Documents & Drawings	Comment
			<i>If there is a service tie-in to a public system proposed as part of the project, the drawings must clearly show where the service tie-in is proposed.</i>	
18			Preconstruction Condition Report completed by TWN Owner's Engineer. (If Applicable)	
19			Provide Energy Compliance Reports - (When applicable): 1. BC Energy and Zero Carbon Step Code Pre-Construction Checklist (PDF and Excel sheet); 2. Hot 2000 Proposed Full House Base Report; 3. Hot 2000 Homeowner Information Sheet (HOIS); 4. TWN Building Energy Design Verification Report – Completed and submitted by the project applicant.	
20			CSA F280 Heat Loss/Heat Gain (HLHG) reports (If applicable)	
21			Geotechnical Soils Report with Geotechnical Engineer's Seal and Signature – (if applicable)	
22			Erosion and Sediment Control Permit if required by TWN ESC Policy	
23			Construction Environmental Management Plan (CEMP)	
24			Construction Site Laydown Plan (If applicable)	
25			Provide Radon Mitigation Design for New Single-family Dwellings. To be included under building permit drawings.	

I confirm the drawings submitted are \_\_\_\_% completed. In addition, I have reviewed all the documents for the correct address and legal description.

<b>Applicant Signature:</b>		<b>Date:</b>	
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(Affix Certified Professional's stamp here)