



Building Permit Application Form

PROJECT LOCATION			<i>Development Permit:</i> <input type="checkbox"/> N/A <input type="checkbox"/> Issued (No. DP-19_____)
Site Address:	Unit Number:		<i>Rezoning:</i> <input type="checkbox"/> N/A <input type="checkbox"/> Approved (Date approved: __/__/____)
Legal Description: PIN Lot(s) Plan Number(s) <i>within Burrard Inlet IR No. 3</i>			<i>Types of Land Interest held:</i> <input type="checkbox"/> Headlease <input type="checkbox"/> Sublease <input type="checkbox"/> Allotment (CP/NETI/NE) <input type="checkbox"/> Community Land <input type="checkbox"/> Permit <input type="checkbox"/> Other: _____
Additional Information (<i>if applicable</i>):			

Name:		
Mailing Address:		
City:	Postal Code:	
Phone Number:		
Company Name:	Business Licence:	
You are the: <div> <input type="checkbox"/> Owner/Land Interest Holder (LIH) <input type="checkbox"/> Agent for Owner/LIH </div> <div> <input type="checkbox"/> Certified Professional <input type="checkbox"/> Agent for Tenant </div> <div> <input type="checkbox"/> Contractor <input type="checkbox"/> TWN Department Rep. </div> <div> <input type="checkbox"/> Design Professional <input type="checkbox"/> Other: _____ </div> <div> <input type="checkbox"/> Leaseholder (Tenant) </div>		Are you a TWN Member? <div> <input type="checkbox"/> Yes <input type="checkbox"/> No </div>

Owner/LIH's Name:	Tel:
Address:	Cell:
City: Postal Code:	Email:
Is the Owner/LIH a TWN Member: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Contractor's Name:	Tel:
Address:	Cell:
City: Postal Code:	Email:
Tenant/Business Name:	Tel:
Address:	Cell:
City: Postal Code:	Email:
Designer/Architect's Name:	Tel:
Address:	Cell:
City: Postal Code:	Email:
Building/General Contractor	Tel:
Address:	Cell:
City: Postal Code:	Email:

Description of project. Check all that are applicable:

Description of work: <input type="checkbox"/> New Construction <input type="checkbox"/> Addition <input type="checkbox"/> Exterior Renovation <input type="checkbox"/> Interior Renovation <input type="checkbox"/> Tenant Improvement <input type="checkbox"/> Landlord Improvement <input type="checkbox"/> Demolition <input type="checkbox"/> Construct a garage/carport <input type="checkbox"/> Install a pool, fence, retaining wall, sign or similar <input type="checkbox"/> Change of use <input type="checkbox"/> Other _____	
Current Use: <input type="checkbox"/> Single Family Dwelling <input type="checkbox"/> Multi-Residential <input type="checkbox"/> Manufactured/Mobile Home <input type="checkbox"/> Two Family Dwelling <input type="checkbox"/> Commercial <input type="checkbox"/> Public <input type="checkbox"/> Industrial <input type="checkbox"/> Other: _____ <input type="checkbox"/> N/A	Proposed Use: <input type="checkbox"/> Single Family Dwelling <input type="checkbox"/> Multi-Residential <input type="checkbox"/> Manufactured Home <input type="checkbox"/> Two Family Dwelling <input type="checkbox"/> Commercial <input type="checkbox"/> Public <input type="checkbox"/> Industrial <input type="checkbox"/> Other: _____
Description of project:	
Are there any other buildings on the same lot? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, used for:</i>	
Is the proposed project in a strata building? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, does the proposed project comply with strata bylaws?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No	
Does this work fall under the TWN Certified Professional Program? <input type="checkbox"/> Yes <input type="checkbox"/> No <div>See TWN Building Bylaw</div>	
Does this project involve tree cutting: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Value of Construction (include cost of plans, material and labour): \$ _____	

PLEASE READ THE FOLLOWING CAREFULLY

THE FOLLOWING CONTAINS A CLAUSE RELATING TO THE WAIVER OF CERTAIN RIGHTS, THE RELEASE OF TWN FROM LIABILITY AND INDEMNITY PROVISIONS:

RELEASE OF LIABILITY, WAIVER OF CLAIMS AND INDEMNITY AGREEMENT:

In consideration of granting of the permission applied for, the Owner or the Applicant for himself and on behalf of and with the instructions from the Owner and any party on behalf of whom the Applicant acts, hereby agree as follows:

1.

To waive any and all claims that I/we have, may have, or may in the future have, against TWN, its directors, officers and employees (hereinafter the “Releasees”) as a result of the issuance of this building permit or any works or construction undertaken pursuant to this permit or for any inspections or audits undertaken as a result of this permit.
2.

To release the Releasees from any and all liability for any loss, damage, injury or expense that I may suffer due to any cause whatsoever including **negligence or any breach of duty of care owned by the Releasees** as a result of the issuance of this permit or for any inspections or audits undertaken as a result of this permit.
3.

I hereby agree to indemnify and hold harmless the Releasees from any and all liability for claims, judgments, costs and expenses of any kind whatsoever incurred by myself, or the party for whom I act as agent, or any third party which may in any way accrue against the Releasees in consequence of and incidental to the granting of this permit.
4.

I agree to pay the costs of repairing any damage to the sidewalk, curb and/or any other TWN services by reason of the building operations in respect of which this permit is applied for.
5.

I agree to comply with all requirements of the Building By-law and all other acts, regulations and by-laws in force in TWN.
6.

I declare that all information provided in the support of this application is true and correct and acknowledge that the TWN accepts no responsibility for the accuracy or completeness of the information contained herein.

7.

I further understand this is only an application and does not constitute approval to commence construction.
8.

I fully understand that the acceptance of a permit fee and/or the issuance of a building permit by the TWN is done solely to satisfy the requirements of the TWN Building Bylaw as amended and does not convey or imply assurance by the TWN or its employees that this application is in conformity with any or all other Bylaws and Regulations.
9.

I/we understand that I/we are solely responsible to ensure that the construction herein complies with all applicable Building Codes and bylaws of TWN, and that I/we do not rely on TWN to notify of any defects in the application, the supporting plans and documents and that any inspections or audits to be undertaken during the construction are not intended and will not ensure that all construction complies with the applicable Building Codes or Bylaws of TWN.

INSTRUCTIONS:

- The Building Permit must be posted on the construction site and the approved plans must be on site and available to the Building Inspector at the time of each inspection. No deviation from the plans or the scope of the Permit shall be made without the written approval of TWN.

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It is the Owner's responsibility to establish the property lines of the site: the AHJ may require the owner to furnish a survey certificate of non-encroachment certified by a Canada Land Surveyor.

▪

No person shall occupy or permit occupancy of any building thereafter erected, until there has been issued a Provisional or Final Building Approval for it by the Building Inspector.

▪

A Building Permit shall become void unless construction pursuant to the permit is commenced within six months from the date of issuance of the permit. No building permit shall be valid after six months unless the TWN has extended such time in writing.

As Owner or as Agent on behalf of the Owner I have instructions to and I do certify that I have read and understand the release of liability, waiver of claims and indemnity provisions that are contained on the reverse side of the application and by signing this application I agree to all terms contained therein. I am aware that by signed this application I am waiving certain legal rights which I, or a party on whose behalf I act, may otherwise have against TWN. I have checked the title of this property and verify that there are no encumbrances or restrictions against the property that would prevent the requested building permit being issued. I am aware that this building permit application shall become void after six months from application date unless an extension has been requested in writing by TWN.

Applicant Signature:		Date:	
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Print name:_____

Personal information provided in this application is collected for the purposes of processing your building permit application. TWN is collecting this information subject to the provisions of the Privacy Act. For questions regarding the collection of personal information, please contact the TWN at PublicWorks@twnation.ca or 604-929-3454.

TWN OFFICE USE ONLY:			
Project Address:			
Legal Description:		Zone:	
BP No.:		Land Use:	
DP No.:	App'd.: <input type="checkbox"/> Yes	DV No.:	App'd.: <input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> No			
Sub. Div. No.:	App'd.: <input type="checkbox"/> Yes	Rezone No.:	App'd.: <input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> No			
Comments:		Completed by:	
File No	Date Received:	Received by:	