



Tsleil-Waututh Nation
 Department of Public Works
 3178 Alder Court
 North Vancouver, BC V7H 2V6
 Tel: (604) 929-3454

Lands Office Document Request Form

To avoid delays, please ensure all fields are completed. Once completed please submit to lands@twnation.ca or return to TWN Reception. Please note: we have a 3 business day turn around, depending on the volume of requests. **For Property Tax related requests please contact propertytax@twnation.ca**

Name of Requestor:		Email:	
Company Name:	Phone #:	Date of Request:	
Type of document:		Fee (including GST)	
<input type="checkbox"/> Parcel Abstract Report (PAR = Title Search)	\$30	
<input type="checkbox"/> Sublease	\$60	
<input type="checkbox"/> Lease / Head Lease	\$60	
<input type="checkbox"/> Mortgage	\$60	
<input type="checkbox"/> Strata Plan	\$60	
<input type="checkbox"/> Assignment	\$60	
<input type="checkbox"/> Other: _____			

Property Information:	Civic Address:
	Name of Building:
	Registered Owner Name (Not required for Lease or Strata Plan):
	Legal Description:
	PIN Unit # Lot(s) Plan Number(s) 9-digit # starting with 902 or 903 within Burrard Inlet IR No. 3

We do require payment before we release the documents to you.

(Please see next page for payment details —>)

Please note we only accept:

- CASH in the exact amount;
- CHEQUE payable to TSLEIL-WAUTUTH NATION; or
- E-transfer

If you would like to pay by e-transfer, please send your payment to:

lands@twnation.ca

In the e-transfer please include:

1. The Invoice Number (e.g. 21-001);
2. The legal description of the property (please include the PIN if known);
3. The civic address of the property; and
4. Information on what the payment is for (e.g. Copy of PAR).

If you are unable to include all of the information above (due to space limitations), please ensure that the invoice number is included.

*Please note: Our account is set up with auto-deposit; there should be no need for a password. If *your account requires a password*, please use an alternate form of payment as stated above – Cash or Cheque.

*Please note: Our lands office closes at 3:30 pm. Any LDR forms dropped off in the black mailbox or sent by email after 3:30 pm will be addressed accordingly.

Once we have received/processed your payment (cash, cheque or e-transfer) we will send you the requested document via email. If you prefer a hard copy please let us know.

Should you have any questions please do not hesitate to contact the lands office.